



VGA FLIPPING AWESOME BOOSTER CLUB:

WHO WE ARE AND BENEFITS OF MEMBERSHIP

What is the VGA FAB (Flipping Awesome Booster) Club?

- VGA FAB is a non-profit group of parents who work together for the greater good of the VGA competitive team. VGA FAB contributes to the gym, helps run VGA hosted competitions, and plans events and team bonding activities. As a whole, we help plan, organize and volunteer as needed. Fundraising opportunities are also a huge part of what we do to raise money for individual competitive costs.

Responsibilities and Benefits to VGA

- Gym-Hosted Competitions
 - Food & Drinks for Hospitality Room (judges room)
 - Host concession stands
 - Facilitate volunteers for set up, tear down, and any other positions needed
 - State shirts for booster club athletes; non-booster club members may purchase
- Award Ceremony:
 - Organize and facilitate coaches gifts
- Outings & Events:
 - Plan inhouse evening events open to the general public for fundraising
 - Plan team bonding events for athletes
 - Sponsor end-of-season team celebration

Other Ways We Give Back

- Scholarship program for one outstanding athlete each year (application required)

How will being an active member of VGA FAB benefit my athlete and our expenses?

- Active members receive opportunity to participate in fundraising events such as:
 - T-Mobile and Allegiant Stadium concessions
 - Booster club earns 8% gross sales plus tips
 - Fireworks booth sales
 - A portion of proceeds from large fundraisers ie SnapRaise
- Free or discounted entrances to team outings, gym events ie movie nights ECT.

VGA Perks of being an *Active Member

- 10% off VGA Merchandise in proshop
- Free spectator entrance fees (limited to two people) for VGA hosted meets (does not include JUDGES CUP or meets held at other gyms)

Requirements to maintain *Active Member status:

- Minimum 10 volunteer hours per year (met through volunteering or donations)
- Family Dues paid by September 15th, 2023
- *Accounts must be in good financial standing with VGA and VGA FAB

Have questions or interested in joining? Email vga.flippingawesomebooster@gmail.com.

All information is subject to change at any time..



VGA FLIPPING AWESOME BOOSTER CLUB:

Getting Started Checklist

- Fill out application.
- Fill out T-Mobile Hat order form and Allegiant Stadium Shirt order form.
- Send zelle for application, hats, and Allegiant shirts (QR code for Zelle is on order forms)
- Watch videos and read training materials for health and tam card.
 - TAM CARD TRAINING
 - <https://alcoholawarenesscardlasvegas.com>
 - HEALTH CARD TRAINING
 - <https://www.southernnevadahealthdistrict.org/programs/food-handler-safety-program/>
- Health Card Test - On the day you would like to test:
 - <https://www.southernnevadahealthdistrict.org/programs/food-handler-safety-program/schedule-an-appointment> at 12:00am. Keep refreshing for appointment times.
 - The test takes about 15 minutes. Highly recommended to do this at midnight because the appointments fill up fast and will be gone by morning.
- FYI, the Decatur location is closed on Fridays. Friday appointments need to go to Fremont location.
- TAM Card Test:
 - Tam card opens at 11:00AM, no appointment needed. The test takes about 15 minutes.
 - Address: 4079 N Rancho Dr Las Vegas NV 89130.
- Send pictures of cards to VGA FAB or make copies and drop off with application.
- Levy training required for T-Mobile and Allegiant
 - Print Onboarding packet from the following link <https://drive.google.com/file/d/1Lju6NVvCRNYymTk1ZU3MrOxOyJk8S3th/view> to go along with the below training videos
 - Training Video 1: <https://npo-training.videoshowcase.net/login>
 - Training Video 2: <https://digitalcreatinglegendscovid.videoshowcase.net/>
 - Send completion certificates to VGA FAB or print and drop off with application.
 - Sign and initial forms where requested in the Onboarding packet. Drop off with application.
- Allegiant Levy Training
 - In addition to Levy training above: <https://levy.restaurant.org/> Password: LEVY
 - Enter your personal information
 - Choose Non-Profit from the job title drop down list
 - Enter your Group Name
 - Choose NV- Allegiant Stadium from location drop down list
 - Once you complete the training and test, forward completion email you receive to VGA FAB or print and submit with application.
- Send all signed paperwork to VGA FAB: vga.flippingawesomebooster@gmail.com or drop off in booster club box at Vegas Gymnastics Academy.



Booster Club Application

Member # _____

Contact Details

Parent/Gaurdian: _____ Phone #: _____

Email: _____

*TAM Card *Health Card

Parent/Gaurdian: _____ Phone #: _____

Email: _____

TAM Card Health Card

Address: _____

City: _____ Zip Code: _____

Interested in volunteering at: Gym T-Mobile Allegiant Fireworks Booth
Other

Athlete Info

Athlete Info	Age	Birthday	Level

Additional Volunteers

Additional family member(s) that will help with volunteering in the event you are unable:

	TAM	Health
Volunteer: _____	<input type="checkbox"/>	<input type="checkbox"/>
Phone # _____ Email: _____		
Volunteer: _____	<input type="checkbox"/>	<input type="checkbox"/>
Phone # _____ Email: _____		
Volunteer: _____	<input type="checkbox"/>	<input type="checkbox"/>
Phone # _____ Email: _____		

***TAM (Techniques of Alcohol Management) card and a Nevada Health Card are required if you plan to work events at T-Mobile or Allegiant Stadium. If you indicated that you have either of these cards, please make a copy and attach to this form or email to vga.flippingawesomebooster@gmail.com**

Booster Club Agreement

Please check one of the following and sign below:

- I agree to volunteer a minimum of 10 hrs per season to keep my account in good standing so that I am able to participate in fundraising opportunities that support my CTA account with the VGA Flipping Awesome Booster Club (see bylaws for details).

OR

- I will not be volunteering for a minimum of 10 hours at the gym and instead choose to pay the opt out fee of \$250 (see bylaws for details).

In addition to above statements, I agree to conduct myself in a professional manner while being a representative of VGA Flipping Awesome Booster Club. This includes being respectful of the opportunities I've been granted by being on time, being productively during the hours I am volunteering at fundraising events, following the dress code, and by observing all safety and food service requirements in the industry. I also agree to uphold our booster clubs values by demonstrating kindness and respect to all volunteers regardless of booster club affiliation as we are all one team working together for the same goal. Bullying and gossiping will not be tolerated.

Signature: _____ Date: _____

Payment Details

Annual Membership Dues Per Season
\$50 non refundable

Payment method:

- CASH: Place cash in an envelope with your application and drop it in the VGA FAB box located in the lobby.
- ZELLE: Vga.FlippingAwesomeBooster@gmail.com



zelle

Please put your name in the memo/note section in Zelle.

Place your application and any other forms or signed documents in an envelope and drop it in the VGA FAB box located in the lobby.

VGA FAB

ORDER FORM:



VGA FAB HAT

SAMPLE:

Order date:

____ / ____ / ____

CUSTOMER INFORMATION:

Name: _____

Phone: _____

Email: _____

Name of Athlete: _____



\$25

ORDER DETAILS:

SIZE	QUANTITY
One Size Fits Most	
	TOTAL

NOTES:

PAYMENT:

ZELLE

CASH



THANK YOU FOR YOUR ORDER!

VGA FAB

ORDER FORM:

ALLEGIANT SHIRT



SAMPLE:

Order date:

____ / ____ / ____

CUSTOMER INFORMATION:

Name: _____

Phone: _____

Email: _____

Name of Athlete: _____



FRONT



BACK

BLACK SHIRT WITH WHITE LETTERING

\$25

ORDER DETAILS:

SIZE	QUANTITY
Small	
Medium	
Large	
X-Large	
XX-Large	
TOTAL	

NOTES:

PAYMENT:

ZELLE

CASH



zelle

THANK YOU FOR YOUR ORDER!

KEEP THE FOLLOWING PAGES FOR YOUR RECORDS

VGA FAB BOARD MEMBER CONTACT INFORMATION

Main Email:

VGA.flippingawesomebooster@gmail.com

-President - Cassie McClelland 702-587-9878

VgaFab.cassie@gmail.com

General questions, fundraising, volunteering contact:

-Vice President / Secretary - Jehnna Tambe 702-370-5586

VgaFab.jehnna@gmail.com

For financial questions or concerns contact:

-Treasurer - Bernice Yamasaki-Martinez 559-707-3657

VgaFab.bernice@gmail.com

VOLUNTEER REQUIREMENTS OVERVIEW FOR T-MOBILE AND ALLEGIANT

Sign up Genius is utilized to volunteer for shifts.

Your account must be in good standing and the following items are also required:

- TAM CARD:
 - <https://alcoholawarenesscardlasvegas.com>
 - Make a copy and drop it in the VGA Box or email to VGA.flippingawesomebooster@gmail.com
- Health Card
 - <https://www.southernnevadahealthdistrict.org>
 - Make a copy and drop off in the VGA Box or email to VGA.flippingawesomebooster@gmail.com
- Training for individual properties as noted in getting started checklist
- Uniform is black pants (no leggings please), black slip resistant shoes (must say "slip-resistant) and a VGA FAB hat.
 - \$25 VGA FAB Hat (see attached order form)
 - \$25 VGA FAB Shirt for Allegiant only (see attached order form)

T-MOBILE

- **TAM and Health Card**

LEVY TRAINING:

- Digital Creating Legends + RAS Training (works best in chrome)
 - <https://digitalcreatinglegendscovid.videoshowcase.net/>
 - Email completion cert: VGA.flippingawesomebooster@gmail.com



- Volunteer Orientation and RAS training (works best in chrome)
 - <https://npo-training.videoshowcase.net/>
 - Email completion cert: VGA.flippingawesomebooster@gmail.com



- Dress Code:
 - For long hair, it must be pulled back from your face.
 - Work cards should be in your pocket or somewhere on your person during your shift.
 - Black non-slip shoes, black pants (no leggings please), T-Mobile shirt (pick up from security at the start of your shift and drop off at the end of your shift) , and VGA FAB booster club hat. It can be cold in the arena. You may wear black long sleeves under your uniform shirt.
 - Personal items are not allowed in your bar or stand. It is recommended the bags be eliminated unless they are used for work. There are lockers just pass security to your left to use during your shift. You will have to provide your own lock.

- **SHIFT DETAILS**

- Parking is at the Excalibur Employee Parking Garage; turn into the garage directly off of Frank Sinatra. Bring your parking ticket to be validated in the same area you pick up your shirt. Follow the sidewalk towards the arena. It's a 10 minute walk to the Levy employee entrance which is the first entrance after you cross Arena Drive.
- After changing into your shirt, follow the signs and they'll lead you through 2 sets of double doors and then to an elevator. Take the elevator to level 2 if you'd like to have the free employee meal before your shift as there is no break for lunch. Plan to arrive early if you will be eating before your shift. When you step off at level 2, the buffet "family area" is to your right in front of Shake Shack. Level 2 will also give you access to the 100 sections if our booth is there, but if you are working in the 200's section, you'll go back and take that same employee elevator to level 4 and find our assigned booth. Someone will notify you before your shift of the booth we'll be in.

ALLEGIANT

- Dress Code:
 - For long hair, it must be pulled back from your face.
 - Work cards should be in your pocket or somewhere on your person during your shift.
 - Black non-slip shoes, black pants (no leggings please), VGA FAB shirt, and black, Allegiant or Raiders hat
 - Tattoos need to be covered.
 - Personal items are not allowed in your bar or stand.
- Shift Details
 - Park in Lot on Decatur Blvd and Sobb Ave. across from Johnny Legends Mitsubishi. Take the shuttle to “Lot W” on Polaris. Shuttles can take 10-15 minutes to arrive. At the end of the game, they will most likely take longer than this. You are more than welcome to hang out at the Teammate HQ building (with a/c, water, and snacks) until lines die down.
 - Walk down the alley towards the stadium and go to Teammate HQ building on the right. Enter building through the side doors and walk all the way to the back right corner to get wristbands. When you’re at a computer screen you will click “manual card” button, enter your phone number without the area code, and it will print out your wristband. (They will have waters and snacks available here for you to take with you). Once you have your wristband you will walk out of the building and cross the street to get to the stadium and go through security. Bag checks can take some time so try to eliminate bags is possible. If you do bring a bag, it must be a clear bag with the same dimensions that are acceptable for the guests attending the event. Yeti’s, Stanley cups, Thermoflasks, are not permitted.
 - Section 123 in the Southwest Entrance is the main employee entrance. Sign in with Tara at the 2nd table. Don’t wait in the long line. Everyone has to have a name tag. They will provide nametags to everyone volunteering at the first event, but next time you have to wait in the long line or bring your own.
 - If you ever get lost the 1800 bar is the meet up spot for Tara.
 - NPO’s lead receives meal vouchers for every volunteer. For employee dining, you will exit section 123 and it will be 2-3 doors down to the right. You’ll see employees walking in and out of those doors.
- Zippin Stand – Only have tall can beers, water, and soft drinks. All payment scans card when they walk in and place a \$25 hold on guests’ card. They grab their drinks and if they only spend \$17 it’ll refund them the balance. No credit card tips at these stands. Very fast paced stands. Volunteers may be separated to multiple stands depending on the size of stand and number of volunteers. Volunteers under 21 can only check ID’s at Zippin’s - no stocking or pouring beer. Shut down completely as soon as they announce alcohol cutoff. Two alcoholic drinks per guest with valid ID. Sodas and waters are unlimited.
- Concession Stand - First step when arriving to stand/booth is to prepare the sanitation buckets. Sink is divided into 3 sections: Soap and water, clean water, and sanitizer. Rinse pink towel with water before putting in bucket. Turn black valve in sink to release sanitation solution into bucket. Fill bucket $\frac{1}{2}$ - $\frac{3}{4}$ with sanitation solution and then fill up with cold water only. NOT HOT WATER. Check that stand has test strips and if there aren’t any let a supervisor know. Check sanitation water with test strips for 10 seconds. Should be between 150-400. If it’s above these numbers, the solution is not safe and we need to add more water. One bucket is required for each hand sink in your stand. After sanitation is up and running start inventory. Don’t count kitchen food such as burgers, fries, etc. We’re responsible for counting chips, cups, candies, drinks, etc. Inventory sheets stay in binder at the end of the night. After sanitation and inventory, we start making popcorn, nachos, and pretzels. Popcorn goes in Raiders boxes. Turn on popcorn warmers: 2 warmer buttons and 1 light button. Set up nacho cheese dispenser.
- Beer – Concession stands only sell draft beer. There are two different cups that look similar, but one says “Domestic” and the other one says “Premium”. Modelo beer goes in premium cup and Coors Light goes in domestic cup.
- Bleed all draft beers before serving. When you see clear it’s ready. Start tap first then bring cup forward to fill. Keep cup at an angle and level up towards the end. No more than a thumb of foam. Don’t have beer touching nozzle.

ALLEGIANT CONTINUED

- Stop selling alcohol at cutoff when building says. During football games, the alcohol cutoff is after the 3rd quarter. At this point you can only serve alcohol to the person in front of you but not the next person.
- Breaks - No breaks are allowed when doors open, at the start of the event, and during halftime. They recommend taking lunch breaks as soon as we get there. Send half asap and half after inventory and set up. We get a 30-minute lunch break in dining area with our meal vouchers and another 15-minute break later in the day depending on how many hours you're there.
- You're not allowed to eat in the kitchen. If you want food ask supervisor/chef but eat it outside of stand. Don't eat or drink in kitchen or in front of guests.
- There are no employee waters in walk-ins like at T-Mobile. Grab plenty of waters in dining area during your lunch break. If you run out of water and need more speak to a supervisor.

Other Important Information:

- Soda bib or bib in a box – if we run out of syrup for fountain drinks, go to the kitchen where the soda bibs are located and unscrew the one that needs to be filled and swap the empty one with a new one.
- This is a cashless stadium. If someone only has cash, they have cash machines available that look like ATM's where they can purchase a visa card and load money into it. The visa card can be used anywhere, even outside the stadium.
- People that buy souvenir cups get free refills but only on the 3rd floor where they have self-serve fountain stations (12 locations). We are not allowed to take back any souvenir cups and refill them on the 1st and 2nd floor.
- Don't touch guests credit cards or screen when processing payment. Ask them to please answer question (for tips) before proceeding.
- If anyone forgets or leaves their credit card or ID, let stand lead or supervisor know, and they will take it to Guest Services.
- We cannot split tenders. Purchases can only be made on one card.
- We cannot make any substitutions or changes to any food on the menu even if they have allergies.
- Condiment cart – Clean and restock the cart that belongs to our stand at the end of the night. Most of the time supervisor restocks but if not, it is our responsibility.
- No employee discounts.
- Responsibility voucher for designated drivers receive free water or soft drink.
- No more sales allowed after game/event is over.
- Any theft needs to be documented on spoilage/gratis sheet.
- When they announce alcohol cut off, that is the time for us to restock, clean, and do inventory.
- If anyone wants water but doesn't want to purchase a water bottle, they have water fountains close to the restrooms.
- If anyone wants a cup of ice you have to charge them the same price for a drink.
- Card everyone purchasing alcohol. Someone is always watching.
- Alcohol incident report needs to be filled out every event (legally binding). Fill out a report if someone tries to buy alcohol and doesn't have ID, if someone is too drunk, if an underage person tries to buy alcohol, if someone tries to buy more than 2 alcoholic beverages, etc. They want you to do this to show you're being diligent.
- If you don't know where you are inside the stadium you can look for the Raiders Torch in the stands which faces North.

** Let guests know we're a nonprofit organization and ask them to come back to our stand if they need anything else. Wear shirts and hats that clearly display our organization and always try to upsell. **

Concession Supervisors are David or Jimmy. Jimmy's cell phone number is (702) 834-2141

VGA Flipping Awesome Booster

Mission Statement

VGA Flipping Awesome Booster (VGA FAB) is a non-profit organization formed by the parents of competitive athletes. VGA Flipping Awesome Booster is a separate entity and not a business partnership of Vegas Gymnastics Academy.

VGA FAB is formed to:

- 1.Support and encourage all athletes mentally, physically, emotionally and financially in their sports and endeavors.
- 2.Organize fundraising activities to reduce the amount of competition and event expenses that members of VGA FAB must pay.

VGA Flipping Awesome Booster (VGA FAB) BYLAWS

Article I Name and Location

The name of this organization shall be VGA Flipping Awesome Booster (hereinafter VGA FAB).
The principal office of the organization will be at 3250 N. Bronco St. Las Vegas, NV 89108.

Article II Purpose

VGA FAB is an organization of parents of USAG competitive gymnasts and various athletes whose duties include, but are not limited to:

- A) Support athletes in all areas of competition.
- B) Provide moral at all times throughout the year.
- C) Organizing fundraising activities to benefit all members with competing athletes.

Article III Dedication of Assets

The properties and assets of VGA FAB are irrevocably dedicated to charitable purposes. No part of the net earnings, properties, or assets of VGA FAB, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or any member, director or officer of VGA FAB. On liquidation or dissolution, all remaining properties and assets of VGA FAB shall be distributed and paid over to an organization dedicated to charitable purposes which has established its tax-exempt status under Internal Revenue Code Section 501(c)(3).

Article IV Membership

Membership in the VGA Flipping Awesome Booster (VGA FAB) is \$50.00 per family, to be paid as a contribution pursuant to Internal Revenue Code Section 501(c)(3), on, or before the 15th of September annually.

New VGA Flipping Awesome Booster (VGA FAB) members joining after the 15th of Sept will be given 30 days after they join to pay their annual contribution. Until then, these new VGA Flipping Awesome Booster (VGA FAB) members will be considered members in good standing and will be afforded all the privileges of membership except fundraising.

Only members of the VGA Flipping Awesome Booster (VGA FAB) may help raise funds for the purpose of defraying fees and expenses for competitions. All fundraisers must be approved and sponsored by VGA Flipping Awesome Booster (VGA FAB). To receive a distribution of a portion of the booster club monies raised by the booster club, members must volunteer at fundraising events or pay the opt out fees (see section “**D**” below for details). Funds will be distributed based on volunteer hours for individual fundraising events. Any booster club funded special events will be free to members in good standing. Non-members or members not in good standing will be charged a fee to attend these events.

A member in good standing is a parent, grandparent or guardian of an active competing athlete who has completed the following requirements:

A) timely made their annual contribution;

B) is a parent, grandparent or guardian of an active competing athlete, defined as.

1) an athlete who regularly attends practice; and/or

2) an athlete actively competing (unless injured).

C) Parent/ guardian or person(s) over the age of 16 that complete 10 hours (minimum) a year of volunteer work towards VGA FAB activities. (i.e. home meets, decorating, etc).

D) Opt out fee: A parent/grandparent/guardian of a competitive athlete can select to pay the “opt out fee” if they desire or are unable to accomplish the requisite volunteer hours. This fee will be \$25 per hour for the entirety of the 10 hour minimum requirement, totaling \$250 annually.

Any VGA FAB member not in good standing shall lose their voting rights, suspended until such time as they regain good standing status as identified above. An athlete who fails to attend practice and/or actively compete in competitions will no longer be considered an active athlete in good standing for VGA FAB purposes. Reinstatement of voting and fundraising privileges to be reviewed on a case-by-case basis, if requested. A member who leaves owing fees must repay all fees before being reinstated.

Membership applies to the whole family; therefore a member (family) has one vote in VGA FAB. No part of the net earnings of the corporation VGA FAB shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private person except for reimbursement for expenditure that are directly related to the purpose of the VGA FAB as stated in Article II.

Article V Disbursement of Funds

All funds acquired through the efforts of active members or through group fundraising will remain the property of the Booster Club.

All funds must be used for the individual athletes only and may not be used as parent/ guardian reimbursement.

When a family leaves VGA and is an active member of the VGA FAB, any funds still credited to the athlete can be distributed in several ways including:

- Dedicated to the general fund
- Moved to another nonprofit 501c(3) booster club. Documentation must be provided.

This must be completed during the fiscal year (July 1st-June 30th) that the family leaves, if the family doesn't make a declaration before the end of the fiscal year, it will be credited back to the general fund.

All booster club money must be given to the Treasurer or a board chair member only.

Article VI Policies

SECTION 1: Personnel: The offices of VGA FAB shall consist of the following executive board members: President, Vice President, Secretary and Treasurer. In the event there is a tie during the voting process; an unbiased individual, such as, but not limited to, a veteran coach, will be called in to break the tie.

SECTION 2 : Election and Term. Nominations will take place in July. Officers shall be elected tri-annually during the month of Aug; with a transition period during the month of Aug and taking office officially on the 1st of Sept. All members in good standing will have one vote.

SECTION 3 : Duties

- A. President: The President shall be the Chief Executive Officer of the VGA FAB; he/she shall preside over all VGA FAB meetings and shall be a member ex-officio of all committees. The President shall, with approval of the Executive board, create other committees as deemed necessary and shall assign their duties. President shall create the agenda prior to each

meeting and has authority to call special meetings. The president shall keep order in the room during meetings.

B.Vice President: The Vice President shall aid the President and all other chair holders with any of the above duties as needed.

C.Secretary: The Secretary shall keep the minutes of the meeting of this VGA FAB and Executive Board. He/she will maintain file of essential records, which shall be transferred to his/her successor at the close of his/her term of office. The Secretary shall conduct the general correspondence of the VGA FAB. He/she shall keep an accurate list of name and addresses of all members of the VGA FAB and Team Members; this will be updated and reviewed quarterly. He/she shall record attendance of all members at the events and meetings. He/she shall maintain a list of members in good standing. He/she shall records all minutes and email the meeting minutes to all Booster club members.

D.Treasurer: The Treasurer shall be the custodian of the funds of this VGA FAB. The Treasurer or Assistant Treasurer(s) shall collect all monies. The Treasurer shall make payments in accordance with the budget, which has been approved by the board. This shall include the billing of members for monies due. The Treasurer shall keep full and accurate accounts and shall present itemized financial statements at the regular meetings of VGA FAB and shall turn over to his/her successor all books and financial records. The treasurer or assistant treasurer shall keep all records for the general and reimbursement accounts. The treasurer or assistant treasurer shall inform parents on the status of their child's reimbursements account.

SECTION 4 : Vacancies. An appointee of the Board shall fill a vacancy in any office.

SECTION 5 : Non-performance. Any officer may be required to resign due to non-performance of duties. The Executive Board has the authority to ask for resignation.

Article VII Meetings

SECTION 1 : Regular Meetings. A regular meeting will be held quarterly. The date and time to be determined by the VGA FAB Board annually.

SECTION 2 : Annual Meetings. An annual meeting of members shall be held every July to nominate Executive Officers with the elections taking place in August. This is to allow for adequate time for turnover prior to the start of the competitive season.

SECTION 3 : Special Meetings. Special meeting may be called by the President or by not less than 1/3 of the full membership. Such a call for a special meeting must state the purpose of the meeting.

SECTION 4 : Voting. Each family, having a member in good standing, will have one vote at regular, annual, or any special meetings.

SECTION 5 : Notice of Meetings. Notice of scheduled and special meetings will be posted within the facility and emailed. Parents are responsible for reading all posted information.

Article VIII Committees

Standing Committees

Standing committees are those committees representing activities, which are continuing in the program of the VGA FAB. They may be created or dissolved as the need indicates by the President, with approval of the Executive Board.

Article IX Other Policies

SECTION 1 : Fiscal year. The fiscal year will run from July 1st to June 30th.

SECTION 2 : General Use Funds. All funds raised through the VGA FAB will be used in direct support of the Vegas Gymnastics Academy Team. VGA FAB will vote upon the type of fundraiser whether individual or general fund.

The general fund may be used for VGA FAB active member's athletes including but not limited to the following:

- Booster club operating expenses
- Initiating fundraising activities, related supplies and expenses.
- Assistance for National level competition expenses
- Assistance for State Competition expenses
- Assistance for Regional Competition expenses.

No part of the net earnings of VGA FAB shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private person except that the corporation shall authorize

and empowered to reimburse reasonable out-of-pocket expenses that directly support competition, event or sports related items expenses for the benefit of the Vegas Gymnastics Academy Team as described in the previous paragraph. Requested reimbursement must be made on the VGA FAB reimbursement form and must include supporting documents. i.e. receipts.

SECTION 3: Audit of Funds. The financial records of the VGA FAB shall be audited by two members of the general membership prior to transfer of funds to new Executive Board. The audit shall consist of, but is not limited to, a thorough review to ensure all transactions are properly recorded, accounts are posted, all bank accounts have been reconciled and are in good standing, all VGA FAB inventory is accounted for, and all VGA FAB liabilities and accounts payable have been identified/verified.

SECTION 4: Donations. Parents/Guardians can donate into the VGA Flipping Awesome Booster to offset the costs associated with competitive athletes at Vegas Gymnastics Academy. The donation may be paid outright or may be raised by participating in scheduled fundraisers. 10% of all donations to VGA FAB will be allocated to the general fund.

Article X Amendments

These bylaws may be amended by a 2/3 (“two-thirds”) vote of members present at a regular or special meeting of the VGA FAB. Amendments shall take effect immediately unless otherwise stipulated.

Article XI Personal Liability

The Officers of the organization shall not be personally liable for any debt, liability or obligation of the organization. All personal, corporations or other entities extending credit to, contracting with, or having claims against the organization may look only at the funds and property of the organization for payment of such contract, or claim, or for payment of any debt, damages judgment or decree, or of any money that may otherwise become due or payable to them from the organization.